THE COLLEGE OF
ARTS + SCIENCES

College Graduate Office
Owen Hall
812.856.3687
coasgrad@indiana.edu

REQUEST FOR TRANSFER OF GRADUATE CREDIT

College of Arts & Sciences, Graduate Office

All requests for transfer of graduate credit that include courses to be counted toward Ph.D. candidacy must be considered and approved by the College before the student may be formally nominated to Ph.D. candidacy.

University ID Number: _____ **Major**: PhD in Media Arts and Sciences (MDARSCPHD)

Full Name: _____

Has the student been admitted to candidacy?* (circle one) Yes No

Total semester units (hours) of transfer credit requested*

* Please note that credit earned in Trimester or Quarter systems will require conversion to the two semester system at IU. In general, use a multiplier of .66 for trimester conversions, and .5 for quarter conversions. For example, one trimester term credit is equivalent to .66 hours, and one quarter term credit is equivalent to .5 hours at IU.

Course data: (please attach official transcript). Please complete one form for each graduate institution from which you are requesting transfer of credits.

Institution	City	State	Country

Semester	Year	Department	Course #	Course Title	Credit	Grade

Approvals

Chair of Advisory Committee _____ _____ Date _____
Signature Printed Name

Director of Graduate Studies _____ _____ Date _____
Signature Printed Name

( ) Request approved.
( ) Approved within limit of five-year rule applied to completion dates of the courses listed above.
( ) Approved within limit of seven-year rule applied to completion dates of the courses listed above.

_____ _____
Dean College of Arts and Sciences, Graduate Office Date

Date Updated: 15-Sep-15